Whitchurch Photographic Society - Minutes of the Annual General Meeting

held at Pearl Yard at 730pm on Tuesday 26th April 2022

Members present:

Marc Brimble**,** Richard Priestley, David Powel, Peter Cooke, Paul Hayward, Les Jones, Patrick Miles, Sandy Robertson, Val Garrett, Mandy Coyne, John Edge, Stuart Ord, Ruth Elner, Sonja Garret, Howard Holden, Ruth Holden, Alan Cook, Wendy Cook, Judy Naden.

2022.1. Opening of the AGM by the President

The President opened the meeting by welcoming members to the 60th AGM of WPS and **referred** to the following;

- A number of new members had joined and some old members had left WPS and membership numbers had stabilised around 33
- 2 members had been successful in submitting images to MIDPHOT
- The 2021 /2022 programme had been very successful with a varied summer programme
- The welcome return to meetings at Pearl Yard, subject to issues relating to COVID19

2022.2. Apologies for absence were **received** from Martyn Daniel

2022.3. Minutes of the AGM held on 27th April 2021

The minutes of the abovemeeting were approved as a correct record which was **agreed** unanimously.

2022.4. Officers Reports

The following reports, copies of which had been previously circulated to all members were considered and **noted:**

a. Chairman's Report – thanks were given to all committee members both past and present and particularly **noted** to Sandy Robertson with acclamation for her work over the past years, firstly as Secretary and subsequently as President

b. Secretary's Report – it was **agreed** that the Committee should review plans for publicity / media contacts etc

c. Treasurer's Report

d. Membership Secretary's Report

e. Competition Secretary' s Report

f. IT Report – issues with regard to the Zenfolio software and the opportunity for members to access / borrow the spare laptop were noted

The above Officers were thanked for their reports.

In relation to the Treasurers report it was proposed by Patrick Miles and seconded by Peter Cooke and **agreed** unanimously that the report should be accepted; the following were **noted**

- The statement of account and the balance sheet for the year 1 April 2021 to 31March 2022 should be accepted and approved
- At 31 March 2022 the financial surplus was £78.57 and the closing balance was £5179.69
- The full year annual subscription and pro rata subscriptions for members joining in year for 2022/ 2023 , raffle costs should be retained as at the same costs for 2021/2022
- The BACS system for payment of fees etc should be retained

In relation to the Membership report it was **noted** that membership subscriptions generated an income of £750 and weekly admission charges a further £1058 with an average attendance of some 19 members. The importance of securing further members was stressed.

2022.5 Retiring Members of the WPS committee

The report on the Officers which had been circulated confirmed **t**hat the following would be standing down from the WPS committee as at the 26th April 2022 and were **noted**;

- Sandy Robertson – President
- Marc Brimble – Chairman and Programme Secretary
- Julia Finch – Social Secretary

All the above were thanked for their hard work and contributions to the work of WPSover many years which was noted.

In addition it was **noted** that David Powell's term of office as Treasurer and Paul Hayward's term of office as a Member with special expertise, concluded in 2022 and both were happy to continue for further periods if elected to do so.

2022.6 Election of officers for 2022/ 2023 ++

It was proposed and **agreed** unanimously that the following should be elected to the WPS committee:

- Chairman – Alan Cook; proposed by Sandy Robertson and seconded by Paul Hayward
- Programme secretary - Stuart Ord; proposed by David Powell and seconded by Peter Cooke
- Social secretary – Wendy Cooke; proposed by Paul Hayward and seconded by Judy Naden
- Treasurer - David Powell for a further term of 1 year; proposed by Alan Cooke and seconded by Howard Holden
- Member with special expertise – Paul Hayward for a further term of up to 3 years; proposed by Stuart Ord and seconded by Peter Cooke.
- President - it was **noted** that no nominations had been received for this post; in these circumstances Marc Brimble proposed that he and Sandy Robertson would be happy to fulfil this role on a job share basis. This proposal was put to members and was unanimously **agreed**. Marc would confirm the proposed job share arrangements and the term of years envisaged. **ACTION MB / SR**

It was **noted** that the following posts were anticipated to require new appointments / extension of term of office at the AGM in 2023;

- Secretary
- Treasurer
- Membership Secretary
- IT lead
- Competition Secretary

ACTION AC/ RP

2022.7 Appointment of person to examine / verify the annual accounts for 2021/2022 +

It was **agreed** that:

- the report from Noel Brown for the year 2021/ 2002 confirming the accuracy of the accounts should be received and **noted**.
- that he should be approached to see if he was agreeable to continue to fulfil this post for the next few years – **ACTION DP**

2022.8. Review of Terms of Reference and Constitution

It was **noted** that further revisions to the Terms of Reference and Constitution had been **agreed** by the Committee on 6th July 2021 – minute 21.30 and had been circulated to all members which focussed on changes to paragraphs 4.1/ 5 / 7/ 8 / 9/ 13 and which needed the approval of the AGM.

It was proposed by Ruth Elner and seconded by Patrick Miles and unanimously **agreed** that all the proposed changes to the Constitution and Terms of Reference should be adopted accordingly. **ACTION RP**

2022.9. WPS programme for 2022 / 2023

Copies of the draft programme for 2022/2023 which had been circulated to all memberswere considered. It wasunanimously **agreed** that it should be adopted for implementation.

It was **noted** that;

- An updated copy would be circulated to all. **ACTION MB /SO**
- Reference was made to the session on 4th October 2022, the details of which would be circulated to all members. **ACTION SR /SO**
- The session on 13 September 2022 would mark the 60th anniversary of WPS with refreshments and an opportunity to view members favourite photographs **ACTION MB /SO**

2022.10 Proposals for rolling budgets for the period 2022/ 2023 – 2024/2025

It was **noted** that proposals had been discussed by the Committee in August 2021 and were being developed to introduce the concept of rolling 3 year budgets to aid management of the Society's financial assets and would be further considered shortly by the Committee for adoption accordingly. **ACTION DP**

2022.11 Any other business

Patrick Miles proposed and it was unanimously **agreed** to record with acclamation members thanks to Marc Brimble for his detailed work as both Chairman and Programme Secretary over the last years.