

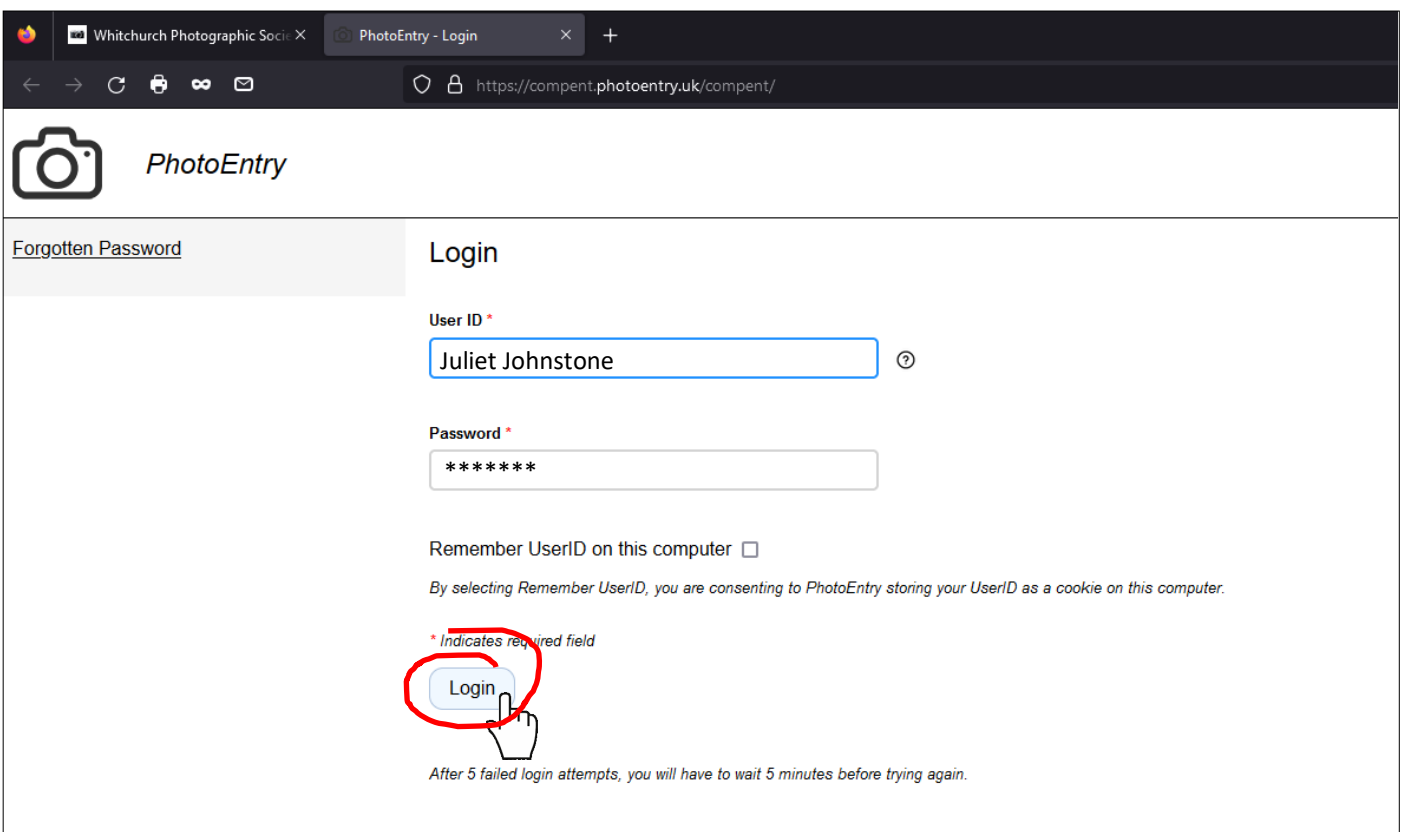


1. Open the club website and click on the PhotoEntry tab:

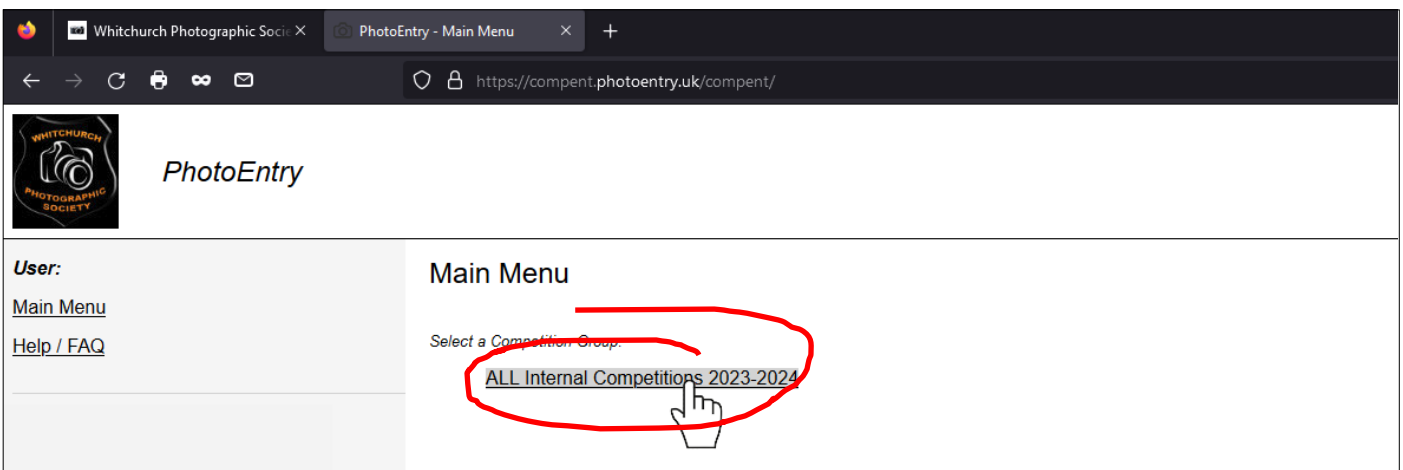


2. This opens the login screen of PhotoEntry (in a new tab):

3. Type in your username and password, then click the Login button:



4. Click on All Internal Competitions:



5. Click on the competition you wish to submit an image to:

The screenshot shows the PhotoEntry website interface. On the left is a sidebar with the Whitchurch Photographic Society logo and navigation links: 'User:', 'Main Menu', and 'Help / FAQ'. The main content area is titled 'ALL Internal Competitions 2023-2024'. Below the title, there is a button 'Show Your Entries in this Group' and a note: 'Click on this button to show a consolidated view of all your entries:'. Below that, another note says: 'Or click on the name of a competition to create, modify or view entries for an individual competition:'. A table lists several competitions:

Competition	Status	Close Date	Judge	Comment
Club Open 2023 - Colour Prints	Judged	Tue 12 Sep 2023	Linda Bell	
Club Open 2023 - Mono Prints	Judged	Tue 12 Sep 2023	Linda Bell	
Club Open 2023 - PDI's	Judged	Tue 12 Sep 2023	Linda Bell	
Landscape - Colour Prints	Open	Tue 3 Oct 2023	Andy Polakowski	
Landscape - Mono Prints	Open	Tue 3 Oct 2023	Andy Polakowski	
Landscape - PDI's	Open	Tue 3 Oct 2023	Andy Polakowski	

The 'Landscape - Colour Prints' row is circled in red, and a hand cursor is pointing at the link.

6. Click the Add New Entry button:

The screenshot shows the PhotoEntry website interface for the 'Landscape - Colour Prints' competition. The sidebar is the same as in the previous screenshot. The main content area is titled 'Landscape - Colour Prints' and shows details for the competition:

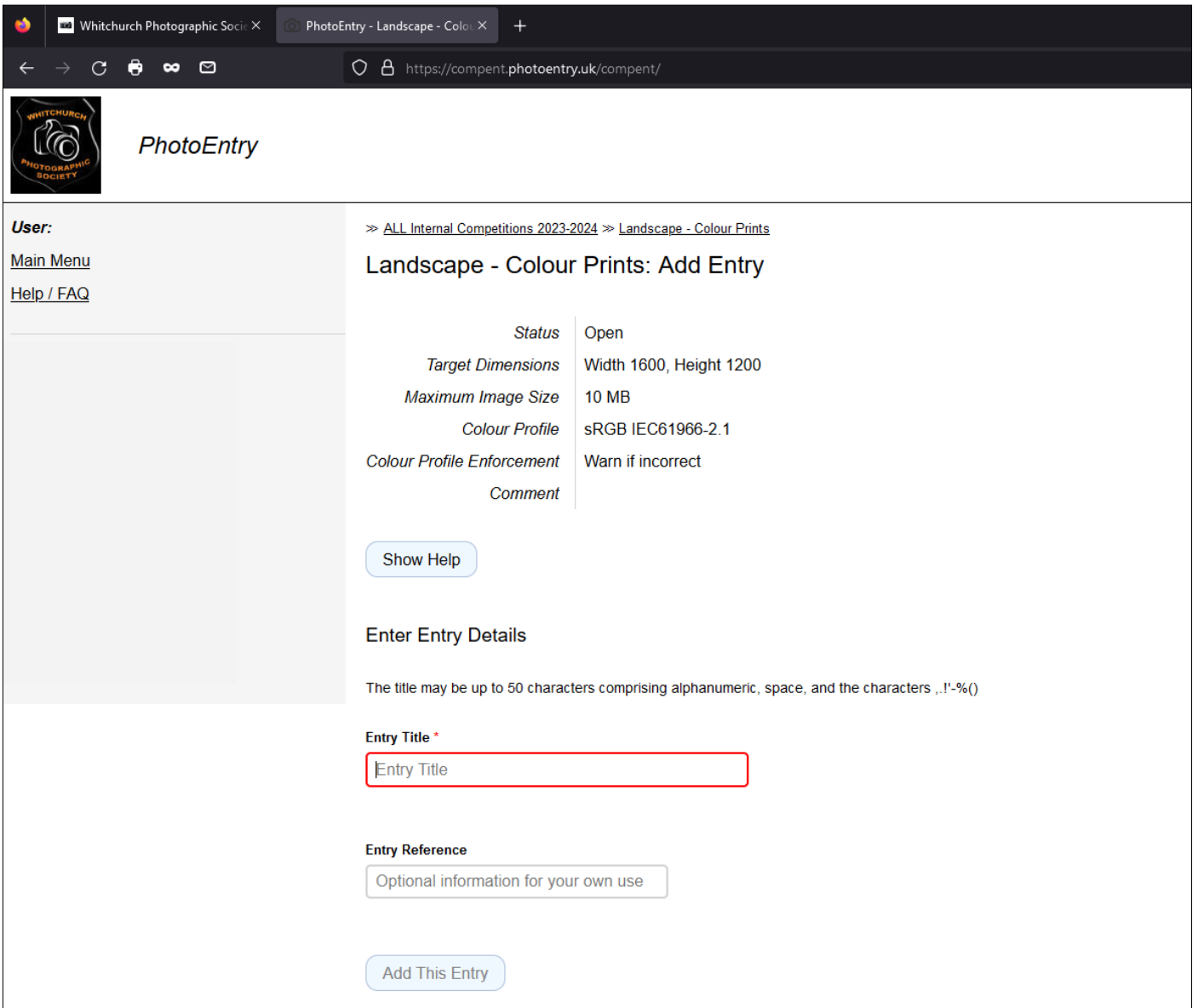
>> [ALL Internal Competitions 2023-2024](#)

Landscape - Colour Prints

Status	Open
Close Date	Tue 3 Oct 2023
Your Class	Member
Maximum Entries Allowed	2
Target Dimensions	Width 1600, Height 1200
Maximum Image Size	10 MB
Colour Profile	sRGB IEC61966-2.1
Colour Profile Enforcement	Warn if incorrect
Comment	

Below the table, there is a message: 'You do not have any Entries in this Competition.' At the bottom, there is a blue button labeled 'Add New Entry' which is circled in red, with a hand cursor pointing at it.

7. Type in the title of your entry:

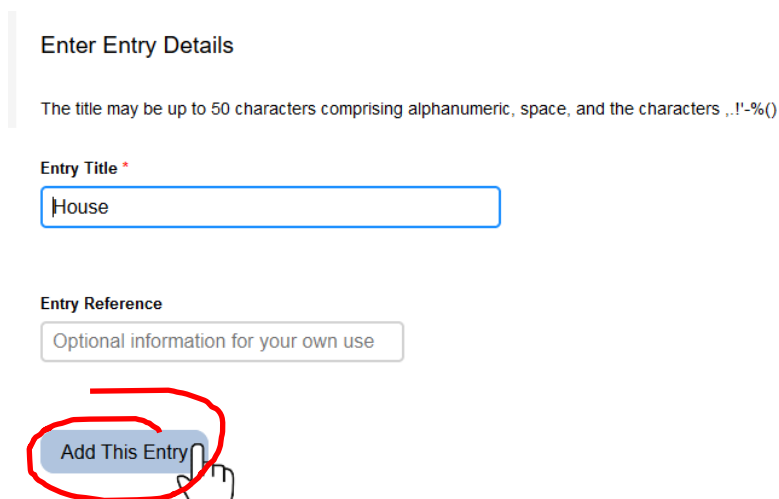


The screenshot shows a web browser window with the URL <https://compent.photoentry.uk/compent/>. The page title is "PhotoEntry" and the breadcrumb trail is ">> ALL Internal Competitions 2023-2024 >> Landscape - Colour Prints". The main heading is "Landscape - Colour Prints: Add Entry".

<i>Status</i>	Open
<i>Target Dimensions</i>	Width 1600, Height 1200
<i>Maximum Image Size</i>	10 MB
<i>Colour Profile</i>	sRGB IEC61966-2.1
<i>Colour Profile Enforcement</i>	Warn if incorrect
<i>Comment</i>	

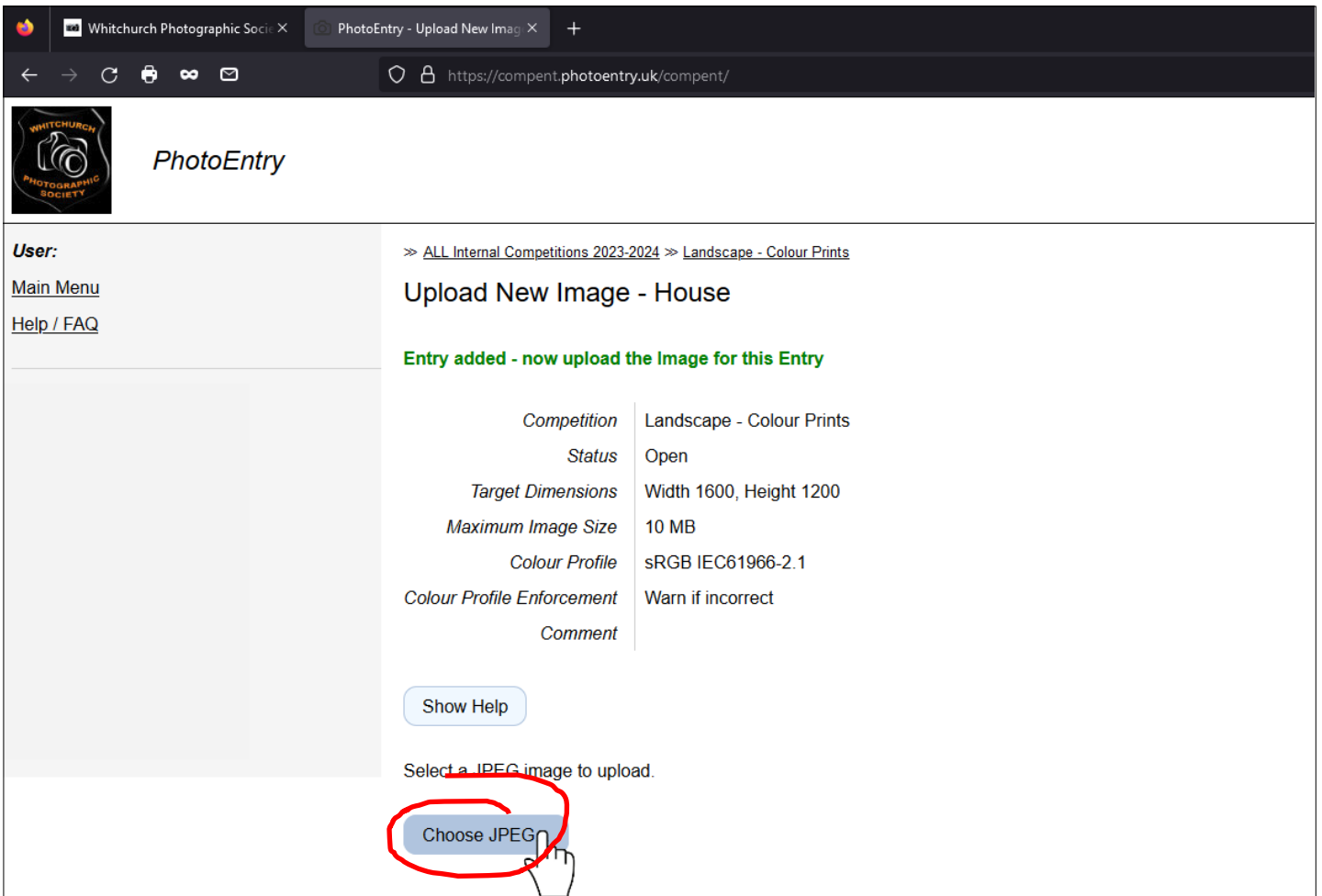
There is a "Show Help" button. Below is the "Enter Entry Details" section with a note: "The title may be up to 50 characters comprising alphanumeric, space, and the characters ..!-%()". The "Entry Title" field is empty and highlighted with a red border. The "Entry Reference" field contains the text "Optional information for your own use". At the bottom is an "Add This Entry" button.

8. Then click the Add This Entry button:



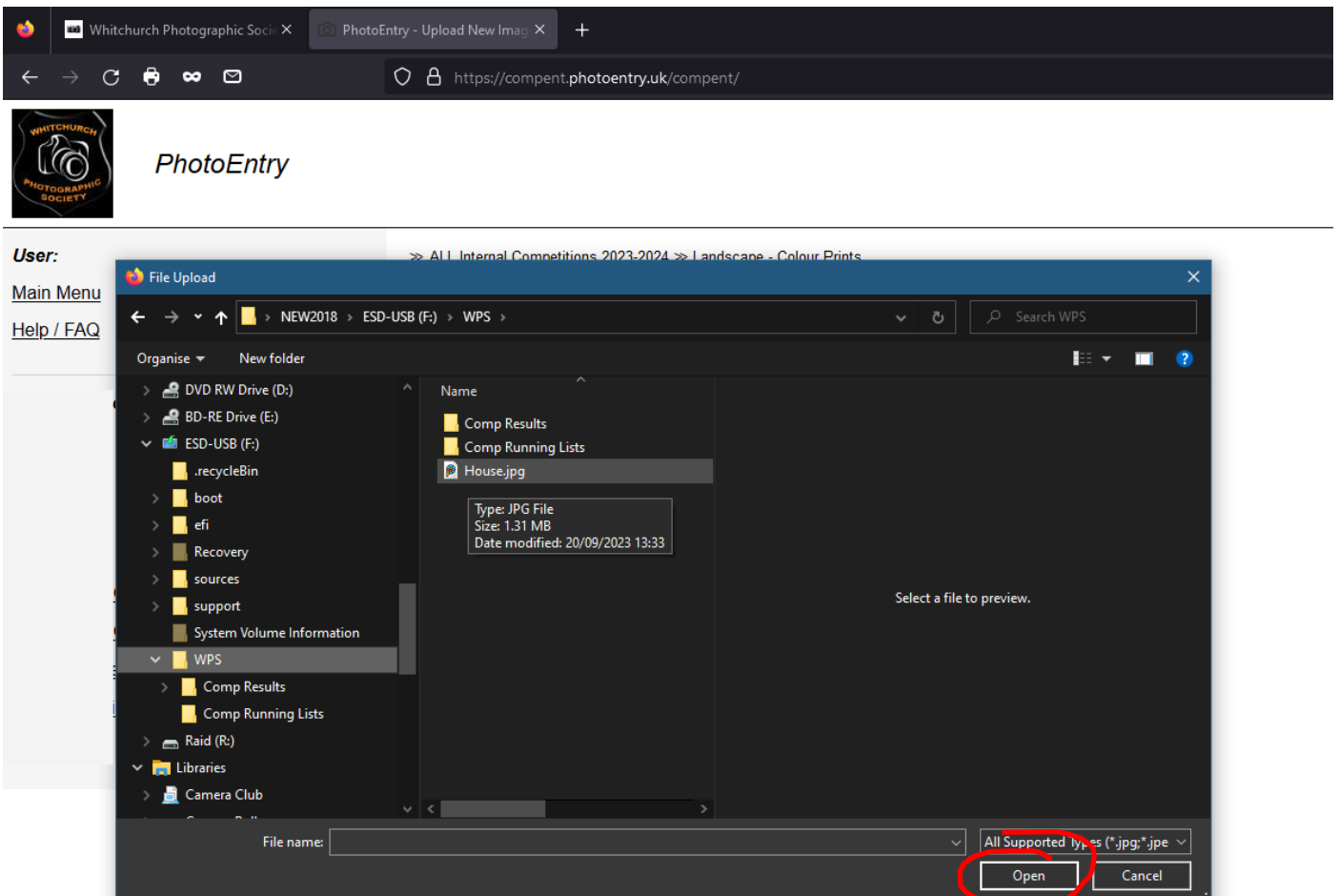
This is a close-up of the "Enter Entry Details" section. The "Entry Title" field now contains the word "House". The "Entry Reference" field still contains "Optional information for your own use". The "Add This Entry" button is circled in red, and a hand cursor is shown clicking it.

9. Now click the Choose JPEG button:

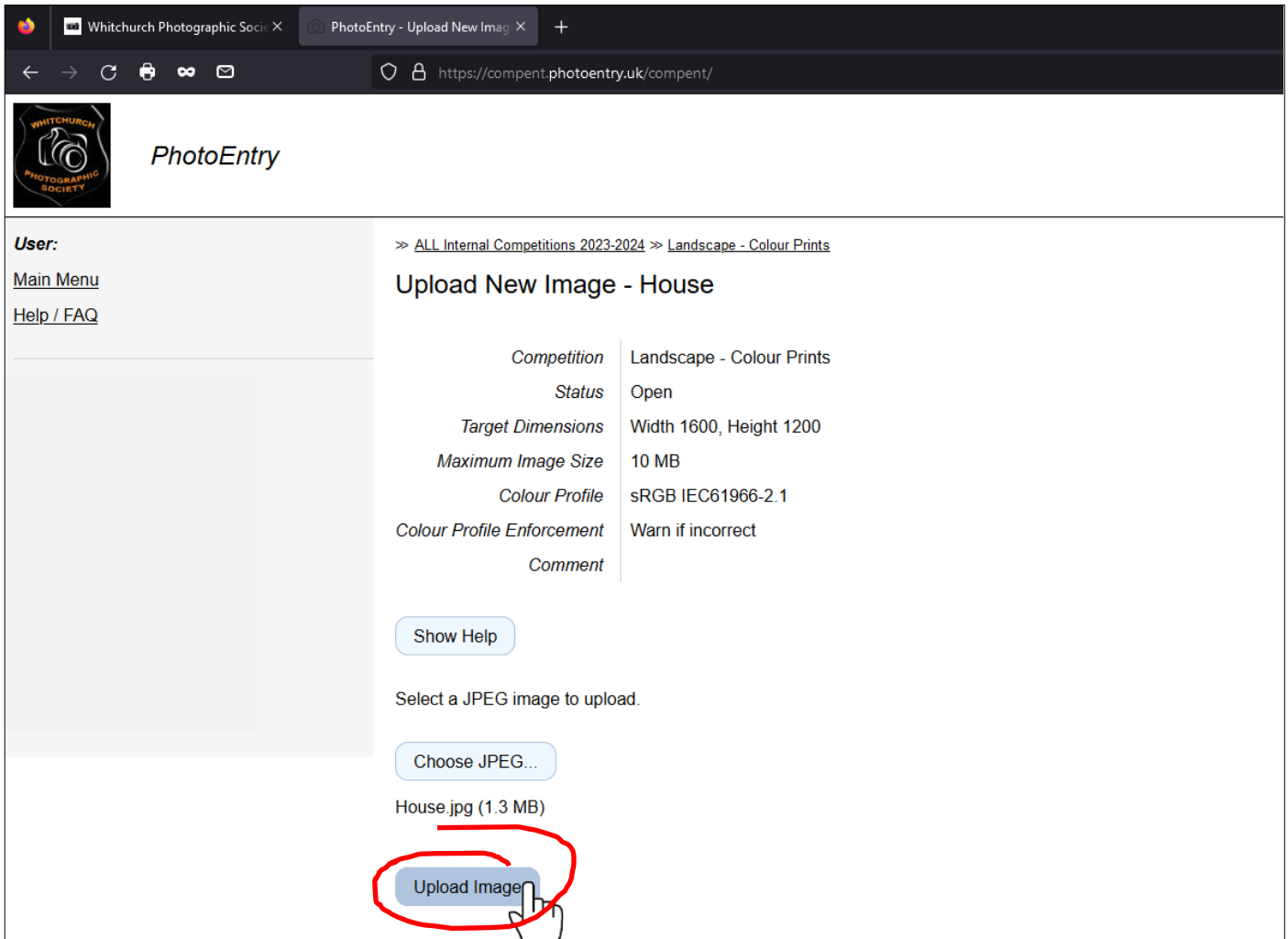


10. Your File Explorer (or MAC equivalent) will open:

11. Navigate to your image and click the Open button:



12. Now click the Upload Image button:



Don't forget. For PhotoEntry your image needs to be:

- no more than 1200 pixels HIGH and 1600 pixels WIDE (it can be LESS in either plane)
- .jpeg format
- sRGB clour Profile.





If it's not, PhotoEntry will change your image which then might not be presented at it's best in the competition.

13. Your image will be uploaded and displayed as below:

The screenshot shows the PhotoEntry website interface. The browser tabs include 'Whitchurch Photographic Soci...' and 'PhotoEntry - Landscape - Colo...'. The address bar shows 'https://compent.photoentry.uk/compent/'. The page header features the Whitchurch Photographic Society logo and the 'PhotoEntry' title. A sidebar on the left contains links for 'User:', 'Main Menu', and 'Help / FAQ'. The main content area displays the competition title 'Landscape - Colour Prints' and a green notification 'Image uploaded'. Below this is a table of competition details:

Status	Open
Close Date	Tue 3 Oct 2023
Your Class	Member
Maximum Entries Allowed	2
Target Dimensions	Width 1600, Height 1200
Maximum Image Size	10 MB
Colour Profile	sRGB IEC61966-2.1
Colour Profile Enforcement	Warn if incorrect
Comment	

Below the table is a red circle around the 'Add New Entry' button. Underneath is a table listing the uploaded image:

#	Image	Details	Presentation Seq	Actions
1		House OK W:801, H:1200, 1.3MB	3324	  

14. From this screen, you can now add another image by clicking the Add New Entry button (if the competition permits it):

15. You can also **delete** the entry (before the closing date) if you decide to replace it with another.

16. When you've finished, don't forget to logout.

The screenshot shows the PhotoEntry website interface. The browser tabs include 'Whitchurch Photographic Soci...' and 'PhotoEntry - ALL Internal Com...'. The address bar shows 'https://compent.photoentry.uk/compent/'. The page header features the Whitchurch Photographic Society logo and the 'PhotoEntry' title. The user's name 'Juliet Johnstone' is displayed in the top right corner, with a red circle around the 'Logout' button. Below the header, the 'User:' field shows 'ALL Internal Competitions 2023-2024'.