Minutes of Whitchurch Photographic Society Committee meeting held on Wednesday 26th January 2022 via Zoom

Present: **Marc Brimble; David Powell; Martyn Daniels; Les Jones; Sandy Robertson; Richard Priestley**

22.1 Apologies for absence were received from Paul Hayward; **it was noted that Julia Finch had indicated that because she was moving house she would not be attending any further WPS meetings.**

22.2. Minutes of the meeting held on 10th November 2021.

22.2.1 The Minutes of the meeting held on 10th November 2021 were **approved** as a correct record.

22.2.2. Matters arising:

- **21.48** It was **noted** that the photo entry list had been updated
- **21.50** Trophies would be presented at the next appropriate meeting in Pearl Yard

ACTION MB/MD

22.3 COVID 19 policy

It was **agreed** that:

1. in relation to the extant COVID19 policy for the period from September 2021 onwards, that with changes to reflect current governmental policy, including particularly the use of face masks, that it should remain in force and a return to the use of Pearl Yard for WPS meetings should be effective from 8th February 2022 .
2. The revised policy should be circulated to all members
3. ZOOM based services should only be actioned for those meetings so identified on the 2021/2022 programme where presentations would be undertaken remotely.

ACTION RP

22.4. re Minute 21.35.3. Strategy / action re 4 officer / committee posts falling vacant at 2022 AGM

Following detailed discussions, it was **agreed** that**;**

1. action should now be taken to inform all members by email of the above vacancies and the urgency of the need to fill these posts to ensure continuity of services .If this was not successful in relation to the 2022/ 2023 session then the position with regard to the future of WPS would be in severe jeopardy and the club might have to suspend services and close.
2. This “recruitment campaign “should be effected in 2 phases; firstly by the Membership Secretary /Treasurer writing to all members and secondly, if this did not prove fruitful, then the Chairman would call a special meeting of the club to discuss possible ways forward.
3. David would circulate a copy of his draft letter to committee members for comments prior to it being sent, including the issues identified in **minute 22.8** below.
4. These issues would be followed up at the next committee meeting

ACTION DP / MB

22.5. Chairman’s report

Marc asked that copies of the latest PAGB handbook might be obtained for general club use .**ACTION RP**

22.6. Secretary's report – nothing further to report

22.7. Treasurers report
It was **noted** that a small financial deficit was predicted for 2021 / 2022 and that income and expenditure were broadly within anticipated parameters; essentially WPS was in a stable financial position.

22.8 Membership Secretary's report
It was **noted** that membership numbers and attendances were holding up steadily at 30 paying members and 3 Honorary members.

It was **agreed** that in relation to the action in **minute 22.4** above that the above steady state position of membership and financial stability in **minutes 22.7 and 22.8** above should be included in the email letter to all members re the recruitment to vacant posts.
ACTION DP

22.9 IT report
It was **noted** that an annual ZOOM subscription for January 2022 to January 2023 had been renewed at a cost of £143.88.

It was **agreed** that;
- Further consideration should be given to the issue of continuing the current anti virus protection for laptops
- A replacement battery and solid state drive should be obtained for the stand by laptop

ACTION LJ/ MD

22.10 The 2022 / 2023 programme
It was **agreed** that this item should be considered further at the next committee meeting and members were asked to give further consideration to items and activities thay would like to see included in the programme for 2022/ 2023.
ACTION ALL

22.11. 60th anniversary of WPS in 2022
It was **agreed** that the above and issues identified in **minute 21.50.1** should be further considered at the next committee meeting
ACTION MB

22.12 Date and time of next ZOOM based WPS committee meeting

N.B. It was agreed that the next committee meeting should be rearranged and will now held by ZOOM at 730pm on Thursday 3rd March 2022. ;
The agenda would particularly focus on;
- **The strategy / action to be taken in relation to the vacant posts on the committee – minute 22.4 above**
- **The 2022 / 2023 WPS programme – minute 22.10 above**
- **60th anniversary of WPS in 2022 –minute 22.11 above**